

THE WEEKLY BULLETIN

State Teachers College
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July 23, 1941

Wednesday
July 23 Students are requested to secure their post office box numbers and to call for their mail regularly. Please check your box number on the list posted in the Post Office and call for your mail at least ONCE EVERY DAY. If your name has not been spelled correctly, kindly report it to the Business Office. If you have not been assigned a box, kindly report it to the Business Office.

Students who expect to graduate at the close of the second summer session should see the Registrar not later than Thursday, July 24.

Students who are earning credits for the renewal of their certificate and whose certificates expire this year are asked to see the Registrar not later than Saturday, July 26.

A student who finds it necessary to leave school before the close of the session should make arrangements with the Registrar for an honorable dismissal. If it is impossible to do this before leaving, the students should write to the Registrar as soon as possible explaining fully reasons for leaving.

Students are required to leave their addresses and telephone numbers at the telephone in the Business Office if they were not located when they registered. This is important because we frequently find it necessary to locate students when not attending classes.

Students should inquire in the Textbook Library for lost books. Articles which have been lost may be claimed in the Business Office.

Subjects may be dropped only with the approval of the Administration. Students who drop a course without permission will be dropped automatically from a second course and will receive a grade of "E" in each course.

The Business Office is open for students and faculty during the following hours: 8:30 A.M. - 12 Noon. 1 P.M. - 3 P.M.

The Textbook Library will be open every day from 2 - 4 P.M.

Convocations the second session will be held every Wednesday at 10:20 A.M.

All students who wish to do Recreational Swimming Tuesday and Thursday at 2 P.M. are asked to sign on the bulletin board in Eastman Hall immediately. The pool will be opened only if enough students sign up.